

Seller Information Sheet

Complete, sign, and return to jcollins@jacksonlawnc.com

Subject Property Address: _____

Is this property your primary residence? Yes No

Full Name: _____ Social Security #: _____

Full Name: _____ Social Security #: _____

Phone #: _____ Email: _____

Marital Status: Single Married Separated Divorced Widowed

Are you a US Citizen or permanent resident of the US? Yes No

Would you like us to prepare the deed & other required documents? Yes No

Will seller(s) attend closing? Yes No

Forwarding Address after closing: _____

Prior Title Insurance Company: _____

*****PLEASE SEND A COPY OF YOUR OWNER'S TITLE POLICY*****

Mortgage Information - Please list all mortgages even if there is a zero balance

1st Mortgage Holder: _____

Account/Loan #: _____ Phone #: _____

2nd Mortgage Holder or HELOC: _____

Account/Loan #: _____ Phone #: _____

Homeowners Association Information

HOA Name: _____ Phone #: _____

Dues: \$ _____ per _____

Contact: _____

Seller Signature(s)

Total Realtor Commission: _____ %

To Listing Agent: _____ %

To Selling Agent: _____ %

Plus \$ _____ fee payable to
_____ paid by buyer/seller

PLEASE EMAIL COMPLETED FORMS TO [JCOLLINS@JACKSONLAWNC.COM](mailto:jcollins@jacksonlawnc.com) AND ATTACH ANY INVOICES TO BE ADDED TO THE SETTLEMENT STATEMENT

Payoff Request

Complete, sign, and return to jcollins@jacksonlawnc.com
(We will fill in the good through date)

Friday, November 20, 2015

Lender: _____ Loan # _____

Borrower 1 _____ SS # _____

Borrower 2 _____ SS # _____

Property Address: _____

Sir or Madam,

On behalf of the above referenced borrower(s) I am hereby requesting a payoff statement for the above-mentioned account number to be faxed to (919) 457-1826 or emailed to jcollins@jacksonlawnc.com. Please make the payoff good through _____. I appreciate your assistance with this matter and if you have any problems do not hesitate to contact me via email or phone (919) 438-2005.

Jennifer H. Collins

I/We, the above referenced borrowers, hereby authorize Jackson Law, P.C. to request a payoff from the above referenced lender regarding the above-referenced loan number in order to facilitate the sale of my/our property.

Borrower 1

Borrower 2

Disbursement of Seller Proceeds

I/We, _____, seller(s) of _____
hereby direct Jackson Law to disburse my/our proceeds as follows:

_____ By Mail (2-3 Days)
Mail to: _____

_____ By Wire (Next Day; \$25 Wire Fee)*
Name on Account: _____
Address on Account: _____
Bank Name: _____
Account Number: _____
ABA Routing Number: _____
(Please confirm the ABA Routing # with your bank)

*In order to combat wire fraud, you will receive a confirmation call from us (either the day of or the day after closing) to confirm your identity *before your funds are released*

_____ Pickup by Seller (Same Day)
I/We request that proceeds are held at Jackson Law Office for pickup by seller only.

_____ Pickup by Third Party (Same Day)
I/we authorize Jackson Law to release funds to _____

Seller 1 _____ date

Seller 2 _____ date